

F.A.R.M MARKET RULES/REGULATIONS

1. Members can sell only items they have grown/produced. Members must grow the products they sell on their farm, their family farm, or land they have leased or rented. No produce can be bought and resold.
2. All products must be sold by the F.A.R.M. member, immediate family member or designated employee on behalf of the member with prior notification to the market manager. From time to time an Active member may sell produce of another Active member after obtaining permission from the market manager on or before sale date. You must submit separate commission slips for each vendor's products.
3. F.A.R.M. members must be resident of Tennessee and may sell only produce or products grown or produced in Tennessee. No out of state produce or products allowed.
4. Only individuals may apply for Active membership. Co-ops, farms, partnerships, bread bakers, etc. may apply for Special membership.
5. The annual membership is \$20.00. Each member is allowed two (2) parking spaces for one vehicle per membership (Artisans allowed 1 space). One additional parking space is available for a fee of \$20.00 payable with your application. **To accommodate vendors selling from vehicles with trailers attached or vehicles that won't fit wholly within 3 parking spaces, truck spaces (4 parking spaces) are available for a fee of \$100.00 per season, due and payable with your application. The fee is non-refundable and not subject to prorating.**
6. **Three Canopies per vendor are allowed per market.**
7. Members must agree to allow the Screening Committee to inspect their farm to ensure all products offered for sale are being grown/produced by the members.
8. A commission (presently 4%) based on gross sales for each sale day must be paid to the Market Manager. All deliveries including CSA's are subject to a 4% commission. Guest Vendors will pay \$20 plus 4% commission. The completed sales and commission form and commission must be turned in each sale day no later than 6:15 PM for afternoon markets and 12:15 PM for morning markets. Please write your name and date on the envelope provided.
9. Before entering the market area, check in with the Market Manager. He/she will verify your membership and help you find a space or fill in between spaces.

10. There will be no early sales; everyone begins at the same time - NO EXCEPTIONS. Pre-bagging is allowed.
11. First time sellers (new members) must submit their application at least two weeks before they expect to sell and before the June 1, 2016 deadline. A first-time, non-refundable \$25.00 inspection fee will be charged to help cover cost of inspecting new members.
12. It is the member's responsibility to follow all of the food safety, State and Federal regulations when producing and marketing their product. Failure to follow rules can lead to termination of membership.
13. Any member selling items that require State certification/permit must supply a copy of their current certification/permit and last inspection and all scales must display current TDA inspection sticker. Active members selling non-potentially hazardous foods prepared in a home-based kitchen must conform to state required signage, labeling, etc., as outlined in TN Code Ann. 53-8-117.
14. All members are required to post their prices either on a chalk or dry erase board or on each item. Pricing should be clearly stated by the pound, container, package or bunch.
15. Member is responsible for leaving his/her site clean.
16. Meat vendors who do not raise livestock from birth must adhere to the following guidelines of ownership prior to slaughter to be considered raised. Bovine species, at least 9 months, ovine species, at least 6 months, swine, at least 4 months and poultry must be owned on 5th day after hatching.
17. Canopies must have weights on all legs or combination of canopy tied to vehicles and weights on front legs. Suggested weights 15-20 pounds. If the tent is not weighted or there is inclement weather, the Market Manager or a Board Member reserves the right to ask that canopies be taken down.
18. F.A.R.M requires a clear unobstructed walkway. Signs posted in the walkway or signs posted from canopies at eye level are prohibited and the Market Manager will ask that you remove them. Walkways should be kept clear to let emergency personnel and vehicles through.

19. All complaints, problems, or grievances must be directed to the Market Manager. If he/she is unable to resolve the problem, it will be directed to the Board of Directors. The Board will review the situation and take steps to resolve the problem.

20. Vendors in violation of Market rules or bylaws will go through the following steps:

1. Verbal Warning with a signature required
2. Written Warning
3. Suspension from the Market with time TBD by the Board of Directors